

Clavis

Assess occupational risks, keep the single document.

What it's for

Clavis structures occupational risk assessment and keeps the single document. You describe the **hazardous situations** by unit, you **rate** them on severity and likelihood, you attach an **action plan**. The single document is generated and kept up to date on its own.

Three roles, one document

HSE OFFICER Describes the hazardous situations, rates them, and builds the action plan. Keeps the assessment up to date, from one version to the next.	MANAGER Head of a unit. Follows the actions in their scope, flags a situation, escalates what is stuck.	MANAGEMENT Keeps the overview of all risks. Approves the single document and each new version.
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The cycle, step by step

01 Units	02 Situations	03 Rating	04 Action plan	05 Single document	06 Approval
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You move from the work unit to the approved document. Each rating updates the risk summary.

Getting started

- 1 Create the units**
Define the work units: workshop, warehouse, offices, maintenance. This is the base of the assessment.
- 2 Add the situations**
Describe each hazardous situation, or start from the hazard catalogue. Tie it to a unit.
- 3 Rate the risks**
Set severity and likelihood. Clavis derives a criticality, from Low to Critical, and sorts by priority.
- 4 Build the action plan**
Attach actions to each risk: owner, unit, due date, status. Track progress.
- 5 Generate the document**
The single document assembles on its own.
Management approves it, then exports to PDF.

Good to know

- ◇ **Data stays local.** Everything stays in the browser. No data is sent.
- ◇ **Rating.** Severity by likelihood, criticality from Low to Critical.
- ◇ **Export and import.** Save and reload your assessment between machines.
- ◇ **No install.** One file, no software, no account to create.
- ◇ **Versions.** Each review is kept, V1, V2, from one year to the next.
- ◇ **Trilingual.** French, English, Italian.